

SOC Committee Meeting – 7th March 2019– Sandilands – 7.30pm

Present: Tony Flowers, Nikki Javan, Krzysztof Klidzia, Jess Mills, John O'Mahony, Ruth Pearson, Mick Turner

Apologies: Lyes Fridi, Beatrice Schaer, Simon Webster

1. Chairman & Sandilands – TF
 - a. Jess Mills resignation. Tony thanked Jess Mills who has decided to step down from the Committee. Jess looks after the website and manages the Owen Trophy results, results submissions and road rankings. It is to be confirmed how the Committee splits these roles in the future. **TF/MT to look at Committee roles**
 - b. Croydon Half Marathon
 - i. All on track for the 31st March. 350 registered as of 7th March 2019. Sue Turner has confirmed that the bar will be open from 8.00am for hot food and drinks. **TF to ask whether we can also have an urn option for tea/coffee.**
 - c. Safety & Safety Officer
 - i. Safety update We now have 12 qualified first aiders. Debra Bourne has made mini first aid kits for first aiders to use on club runs. It was not considered compulsory for run leaders to carry the kits. **TF to advertise to first aiders.**
 - ii. Defib at Sandilands and access. Currently in back room of bar. It is suggested this is accessible in the hallway near the women's changing room. **TF has raised this with Sandilands Committee and to keep on this.**
 - iii. Safety Officer. Role to be defined and then advertised to club. **TF to draw up role spec.**
 - iv. Incident Procedure. This document has been drafted. **TF to circulate to Committee for comments.**
 - v. Running Code of Conduct. Guidelines have been drafted. **TF to circulate to Committee for input.**
2. Secretary – MT
 - a. VMLM volunteers. **MT to advertise for helpers once CHM has taken place.**
3. Membership – SW
 - a. Subs update. **SW to circulate late non-payers list to Committee before cull at end of month prior to re-affiliating with England Athletics.**
 - b. GDPR JM has reviewed what we hold. This needs to be checked by JOM. **JOM to check JM's work.**
4. Treasurer – RP
 - a. Bank account signatories . **RP to provide MT with forms to allow him to become a signatory so that we have three in place.**
 - b. Accounts – RP raised the potential shortfall in membership fees for the 18/19 subs year. At the time of the meeting this was showing as £2500. This will be lessened by late payers and new members joining before the end of September 2019. **SW was absent from the meeting but TF, as a priority, will contact him for an update.**

5. Social- LF
 - a. London Marathon social 28th April – in the calendar. **LF to advertise to club.**
 - b. Wednesday socials
 - i. Post Handicap food. **TF to share dates and co-ordinate with Winning Margin. Possible kinesiotape or clothing events.**
 - c. Wednesday Club talks and events.
 - i. Map and compass work SW/Andy Elliott. **Date to be set for this**
 - ii. Paper cup – orienteering event post talk above. **TF talk to Andy Elliott and set date.**
 - iii. Mental health – NJ contacted EA ambassadors for mental health. One responded. **Ongoing.**
6. Communication Officer – JOM
 - a. A couple of calls for some fun elements for the club magazine, such as runners' recipes or a fun survey. **JOM to talk to AD**
7. Kit Officer – NJ
 - a. Alternative supplier and webshop option. This is going ahead. Prob short sleeve first as these are in short supply.
 - b. The current kit will be run down
 - c. **JM to send NJ the club logo in correct format.**
8. Club Runs
 - a. **TF to issue reminder re looping as some runners are not doing so.**
9. Yoga & Swimming
 - a. If numbers remain the same for yoga we will have a deficit of over £1,000 in the 18/19 year. Quick mini survey to gauge reasons for non-attendance **MT to ask Selena Wong for help with survey.**
 - b. Yoga **MT to offer yoga to Croydon Harriers.**
 - c. Swimming on a Thursday is doing OK. 5 Strider regulars,
10. Triathlon & multisports
 - a. Mini course on cycle theory/ Q&A Tri / **BS to come back with suggested times for these events.**
11. Marathon Training
 - a. NJ issued a reminder of the importance of warming up after the train ride to London/start of a marathon run. **NJ to remind marathon training run leaders.**
12. Website
 - a. Maintenance. **MT/SW to learn updating process and suggest short term process for updating website. At the same time TF to email club for volunteer(s) to manage the website going forward.**
 - b. Meanwhile. Committee to agree content to keep for re-designed website. **MT to lead**
 - c. Hosting cost, **RP to check current cost of this expense and if RJ paying himself.**
13. Sandilands Cup
 - a. NJ raised the issue of the Sandilands Cup only having 9 ladies' events and 10 mens'. **JOM to review**
14. Lloyd Park Cycle Path
 - a. A number of members have been upset about the new cycle path and the encroachment of tarmac on a previous green space. Representations have

been made to the Council individually from Debra Bourne and Krzysztof Klidzia who has also written to his MP . The Committee felt it was a little late since the first phase of the path had been completed but we should watch future planned developments. **KK to lead and email club.**

15. Striderslist.

- a. SW suggested a trial of groups.io due to Striderslist being increasingly temperamental. The Committee agreed to this. **SW to set up test for committee**

16. SEAA letter re affiliation fee. Investigation needed to check if per EA affiliated athlete. The proposal was for £2,00 per athlete so an additional c£600.00 for us. The races that SOC members take part in are London and Sothern XC Champs and a couple of track meetings. Committee to check the detail of this proposal before taking a view. **MT to feed back to KK and Committee.**

17. AOB

- a. Owen Trophy.
 - i. Elmore 7 is the same week as the Elmbridge 10K. A reminder that it is the best 6 from 10 results which count towards the Owen Trophy.
- b. Change date for road rankings year.
 - i. Around AGM handover. **TF to publicise this to the club.**
- c. Road ranking/recording results.
 - i. There was a short discussion on how long this takes to record. More investigation needed to see if process can be streamlined. JM to handover details of process to MT. **KK to approach Graeme Drysdale who expressed interest in helping out.**
- d. Rfl 7th July – TF confirmed this date and he will lead call for volunteers and be inc charge on the day.

Action Points

CHM	TF	Open	Ask whether we can also have an urn option for tea/coffee.
Club run conduct	TF	Open	Email reminder to club re looping etc
Coaching	MT	Open	Email generic coaching links to club
Code of Conduct	TF	Open	CirculateRunning Code of Conduct to Committee for input.

Committee	TF/MT	Open	Look at Committee roles in light of Jm resignation
Communication	JOM	Open	Talk to Alan Dolton re adding some fun elements to club magazine - recipes
Communication	JOM	Open	Talk to AD re Re-use of club magazine articles
Competitions	JOM	Open	Look at Sandilands trophy as one fewer event for women
Competitions	TF	Open	Change end date of Owen trophy year. Update website and email club
Events	TF	Open	TF talk to Andy Elliott re paper cup orienteering event and set date.
Finance	RP	Open	Register us with HMRC
Finance	RP/MT	Open	RP to provide MT with forms to allow him to become a bank signatory
GDPR	JOM	Open	Check JM website audit
Kit	JOM	Open	Send NJ club logo
Kit	NJ	Open	Following committee feedback change suppliers
London Marathon	MT	Ongoing	Advertise for volunteers
Membership	MT	Ongoing	Clean Up of Non-Members

Membership	SW	Ongoing	Circulate late non-payers list to Committee before cull at end of month prior to re-affiliating with England Athletics. yers
Multisports	BS	Open	Suggest date for Q&A Tri
Multisports	BS	Open	Suggest date for cycle theory evening/sessions
Results/Rankings	KK	Open	Check if Graeme Drysdale still interested in helping with road rankings
Safety	TF	Open	Advertise first aid carry kits to first aiders.
Safety	TF	Open	Draw up spec for Safety Officer
Safety	TF	Open	Crculate Incident Procedure to Committee for comments.
Socials	JOM	On hold	Flesh out idea of Sunday run socials
Socials	LF	Open	Advertise VLM social to club
Socials	TF	Open	TF to share dates of handicaps and co-ordinate with Winning Margin. Possible kinesiotape or clothing events
Talks	NJ	Open	NJ to investigate EA welfare topic

Talks	SW	Open	Set date for running with map/compass talk
VMLM Volunteers	MT	Open	Publicise to club
Website	MT/TF/ SW	Open	Review short term position for updating site following JM resignation
Website	TF	Open	Advertise for volunteer(s) to manage the website going forward - including leading on redesign.
Website	MT	Open	Lead on content to keep for redesigned website
Website	RP	Open	Check hosting cost and if RJ currently paying it
Welfare Policy	MT	Open	MT to email reminder to club
Yoga	MT	Open	Contact other clubs and continue promotion ideas